



**Return form to: [7aUtilities@alpinecompaniesinc.com](mailto:7aUtilities@alpinecompaniesinc.com)**

[www.AlpineCompaniesInc.com](http://www.AlpineCompaniesInc.com)

756 Tyvola Rd, Suite 114B, Charlotte, NC 28217 704.612.8715 fax 801.437.2980

Date: \_\_\_\_\_ HUD CASE #: \_\_\_\_\_ - \_\_\_\_\_  
Property Street Address \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ Zip Code \_\_\_\_\_ County \_\_\_\_\_  
Buyer(s) Name \_\_\_\_\_  
Phone: Number: \_\_\_\_\_ E-mail \_\_\_\_\_  
Buyer's Agent: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Street Address: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ County: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Broker: \_\_\_\_\_  
Broker Office Phone Number: \_\_\_\_\_

#### **Preparation of The Property For Utilities Test**

Prior to any activation of utilities, the buyer must be in possession of a ratified sales contract and must present to the utility company, a utility activation form signed by the buyer(s), Buyer's agent, and approved by the HUD designated Field Service Management Company, **Alpine Companies, Inc.** Alpine shall confirm contract ratification prior approval.

It is the responsibility of the Buyer\ Buyer's Agent to have the property prepared for utility activation (De-Winterized). **Companies or individuals utilized by the Buyer\Buyer's Agent to perform the de-winterization should be fully versed and capable of performing the de-winterization.** De-winterizations should always include a full systems test prior to infusing water into the system.

It should be noted that the condition reported on the **Property Condition Report** is a snapshot of the property condition at the time the HUD inspection was performed. Property conditions can and do change. Alpine will review inspections and information available to them prior to granting approval to activate utilities. Depending on the condition of the property at the time of our inspections, approval for utility activations may be limited. Prior to the activation of any utilities, it is the responsibility of the buyer \ buyer's agent to determine if the property is suitable for utility activation.

**NOTE: THE BUYER\ BUYER'S AGENT ASSUMES ALL FINANCIAL RESPONSIBILITY FOR DAMAGES TO THE SUBJECT PROPERTY AND/OR ANY ADJACENT PROPERTIES DURING THE DE-WINTERIZATION, ACTIVATION, AND INSPECTION OF THE PROPERTY.**

Do not have any utilities activated or services completed until you receive approval to perform these tasks. Utilities may be activated for the maximum of 72 hours excluding weekends and all Federal holidays. All fees associated with activating any utility, including but not limited to, inspections, permits, deposits, service fees, and/or applications fees required by a utility provider are the responsibility of the buyer. **The Buyer's Agent must be present during the utility activation and inspection of the home.**

Activation Date \_\_\_\_\_ Utility Turn off date \_\_\_\_\_ (No more than 72 hours from activation date) **NOTE: ACTIVATION DATE MUST BE THREE BUSINESS DAYS FROM FORM SUBMISSION.**

### **Re-Winterization**

The re-winterization will be completed by Alpine on the utility turn-off date. If you complete your inspection and utility disconnect early, please notify Alpine. Please keep in mind the buyer\buyer's agent is responsible for any and all damages prior to the re-winterization.

### **Agreement**

The Buyer and the Buyer's Agent must acknowledge the following statements and agree unconditionally that;

- The undersigned shall forever hold harmless the U.S. Department of Housing and Urban Development and Alpine Companies, Inc. from any and all liability, damages and/or claims from the like, either directly or indirectly, which may arise from the activation, connection and/or de-activation of any utility regardless of its origin or nature.
- Utilities are defined as Water, Gas, Electric, and/or any other service, material, item or product required to operate and/or test any system and/or item on the above identified property.
- The undersigned will assume full financial responsibility for any/all damages which may occur as a result of any actions and agrees to pay for the remediation and/or correction of any and all damages caused during the time the utilities are activated until such time of the de-winterization by Alpine.
- The buyer\ buyer's agent is responsible for any and all costs associated with the turning on, turning off and de-winterization of this property. A final bill should be obtained from the utility company and should show a zero balance indicating the bill has been paid.
- Once the inspection is completed, it is the responsibility of the undersigned to ensure that the electric remains on in properties which have sump pumps and dehumidifiers. Utilities necessary to maintain heat in condos (during the specified winterization months) must be left on and the thermostat set to 55 degrees. Buyer \buyer's agent will be held liable for any/ all damages that may arise from the failure to leave required utilities activated.

Buyer(s) (Print) Sign \_\_\_\_\_

\_\_\_\_\_

Buyer's Agent: (Print) Sign \_\_\_\_\_ Date \_\_\_\_\_

Approved By (Alpine) \_\_\_\_\_ Date \_\_\_\_\_