



To report change in condition on a PEMCO Limited property, please read and complete this form in its entirety. Our specialist will review this notice and take the appropriate action within 24 hours of receipt. Resolution may vary on a case-by-case basis.

- 1. Include supporting photographs. Date stamped before and after photos are required and are extremely helpful in expediting resolution.
2. Email the form to the appropriate PEMCO Limited office and be sure to include the case number in the subject.

All HOCs - HUD.CustomerService@PEMCO-Limited.com

HUD Case Number: Address:

Contact Name: Email:

I am the: Listing Broker Selling Agent Other Interested Party:

Date of vandalism / change: Current Step (If known):

Form with two columns: Type of Vandalism (listing options like Stolen A/C, Damaged A/C, Broken Windows, Drywall Damage, Stolen Appliances, Copper, Piping, Interior, Exterior, Other) and Is the property currently under contract? (Yes/No), Contract Expiration Date, Type of Financing (FHA-203b, FHA-203b with repair escrow, FHA-203k, Conventional, Cash).

Thank you for notifying us of the change in condition to the referenced property.